



## **BUSHFIRE PLAN**

### **Procedures**

In the event of a bushfire, the School reserves the right to:

- ▶ cancel bus travel on catastrophic days or on non-catastrophic days where there is deemed to be a risk to safety
- ▶ cancel bus travel to areas with no fire activity, but where the bus travels through an area declared catastrophic or presents risk
- ▶ retain students at Good Shepherd Lutheran School for parent/caregiver collection until a perceived threat has passed
- ▶ release students to nominated alternate care
- ▶ cancel or modify excursions or camps affected by a catastrophic fire danger rating

As Good Shepherd is in a Bushfire Safer Settlement Zone the school will not close on days declared **catastrophic**.

### **Emergency Services Contacts:**

- ▶ CFS                      Emergency 000
- ▶ CFS                      Hotline [Fire Information] 1300 362 361

### **Good Shepherd Emergency Phone Contacts**

- ▶ School 8264 7966
- ▶ Principal Evie Stevens 0422 398 640

### **Communication**

- ▶ The School obtains information on bushfires through the Bureau of Meteorology forecasts, the media and the Association of Independent Schools of SA (AISSA). The AISSA is normally notified of significant bushfires.
- ▶ As part of the planned bushfire management strategy, the predominant communication with school families will occur through SMS, email, facebook, the school website and by phone.
- ▶ In the event that communication with families is not possible (power outage, no phone services etc), the school will enact this policy and contact parents/caregivers as soon as is practicable.
- ▶ it is the responsibility of each family to ascertain if the 'next day' has been determined as catastrophic. If this is the case, then each family should enact their bushfire survival plan which includes deciding if their child/children will be permitted to travel to school by bus.

### **Bus Travel**

Where it is known that a bushfire is likely to threaten part of a route, bus drivers should not depart from the school unless clearance has been obtained from the Principal.

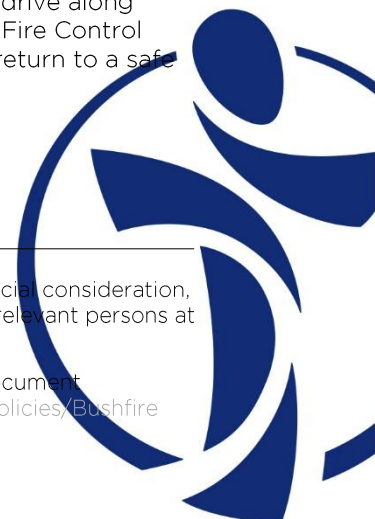
Where unexpected bushfire threatens a bus in transit, no attempt should be made to drive along roadways obscured by smoke or flame, unless a clear direction to do so is given by a Fire Control Officer. In the event that no direction is received the driver should reverse the route, return to a safe refuge and notify, as soon as possible, the principal and local emergency service

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#### **GOOD SHEPHERD LUTHERAN SCHOOL PARA VISTA**

Any person charged with implementation of this policy may, in circumstances which require special consideration, waiver from the procedures set out in this policy so as to ensure the safety and wellbeing of all relevant persons at the time of implementation, whilst ensuring the spirit of this Policy is not compromised.

It is the responsibility of the user to verify that this is the current and complete version of the document  
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## Alternate Student Collection (for bus travelling students)

In the event that bus travel is cancelled and students remain at the school, the school will:

- require students to be picked up and signed out by parents/caregivers;
- only release students to an alternate carer if express permission has been given by parents (written note, phone call);

## Bushfire Safety at the School

The School is located within the Adelaide Metropolitan fire ban district and the official fire danger season usually runs from 1 December to 30th April. The area around the School is suburban and the fire history in the area is limited.

We maintain a schedule for monitoring and removing of materials that may easily be ignited (including branches overhanging buildings, debris and rubbish around and under buildings, including gutters, and dry grass and vegetation) to minimise fire risk and danger.

**This plan is part of our Bushfire Management Policy.**

**The designated bushfire refuge building is Mengkiwodli**

## Implementation Responsibilities

### Parent/Caregiver

- ensure Good Shepherd Lutheran School has up to date parent/caregiver contact information (mobile, email etc.);
- have a bush fire plan that includes knowing in advance what you will do on a catastrophic day in relation to school attendance. Inform the school of your decision;
- talk to your children about your bushfire plan; and
- respond to a decision made by Good Shepherd to cancel bus services and therefore arrange collection of children from Good Shepherd.

### Staff

- ensure Good Shepherd Lutheran School has up to date parent/caregiver contact information (mobile, email etc.);

The South Australian Government recommends that residents leave a catastrophic fire risk area the day before the risk day and not return until after the risk has passed. The government also recommends that residents do not travel on a catastrophic day.

On catastrophic days staff living in affected areas;

- may elect not to attend Good Shepherd Lutheran School.
- must communicate with their line manager or principal as soon as practiactly possible about their absence.

Staff in these circumstances will recieve up to three days paid leave per year, if their primary place of residence is in a fire ban district that is impacted by Catastrophic fire days. Beyond these three days the school and impacted staff members will negotiate leave.

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